

## MEETING MINUTES

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**A. CALL TO ORDER**

Board President Solomon called the Regular meeting of the Governing Board to order at 6:01 PM.

**B. ROLL CALL: Rachelle Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley**

Board members Robert, Smith, Solomon, and Talley were present.

Board member Haddoak was absent.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

**C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

**D. ADJOURN TO CLOSED SESSION**

Adjourned to Closed Session at 6:02 PM.

1. Pursuant to Government Code section 54957.9: Potential Litigation: Case 22/23-05

2. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee

3. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources

**E. RECONVENE TO OPEN SESSION**

Board members returned to Regular Session at 7:03 PM.

**F. REPORT OUT OF CLOSED SESSION**

Board President Solomon announced that no action was taken in Closed Session

**G. PLEDGE OF ALLEGIANCE**

Governing Board Clerk Ernesto Smith led the Pledge of Allegiance.

**H. APPROVAL OF THE AGENDA**

Agenda approved.

Motion: Talley / Seconded: Smith

Vote: 4 – 0

**I. APPROVAL OF MINUTES**

1. Consideration of Approving the Minutes of the Annual Organizational Meeting of December 12, 2023

Minutes approved.

Motion: Smith / Seconded: Talley

Vote: 4 – 0

2. Consideration of Approving the Minutes of the Regular Meeting of December 12, 2023

Minutes approved.

Motion: Talley / Seconded: Smith

Vote: 4 – 0

**J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS**

- The Governing Board and Dr. Hernandez wished everyone a Happy New Year;

- Board President Solomon shared the next SCV Trustees Association meeting will be hosted on January 29th by Saugus Union School District;
- Dr. Hernandez invited the public to the District's Open House for prospective families on February 6th at Oak Hills Elementary from 6:00 - 8:00 PM.

**K. PUBLIC COMMENTS**

Parent Rudy Ortiz requested the Governing Board consider planning a districtwide celebration honoring Henry Mayo's 200th birthday.

**L. CORRESPONDENCE****1. Letter from LACOE regarding 2022-2023 Annual Report & Findings of Williams School Visits & Monitoring**

The annual report compiles the results of LACOE's efforts to monitor all schools eligible based on the criteria put forth in the Statute. Newhall School District met all criteria for the 2022-23 school year and is in compliance.

**M. PUBLIC INTEREST****1. Consideration of Approving Resolution 23/24-11: Recognizing January as School Board Member Month**

The Newhall School District is proud to join more than 1,000 local educational agencies in the state in recognizing the contributions of board members during School Board Recognition Month.

Superintendent Hernandez read aloud Resolution 23/24-11 honoring the Governing Board.

Board members shared their appreciation and expressed their gratitude to all Board members throughout the Santa Clarita Valley.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 4 – 0

**N. CONSENT CALENDAR****1. Removal of Items From the Consent Calendar**

No items were removed.

**2. Consideration of Approving Items on the Consent Calendar**

Consent Calendar approved. Board President Solomon thanked the parents and organizations who made donations towards NSD's schools.

Motion: Robert / Seconded: Talley

Vote: 4 – 0

Roll call vote:

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

**3. Consent Calendar- Business Services****i. Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants****ii. Consideration of Approving Gift Report #23/24-9**

- iii. **Consideration of Approving District Recurring Contracts**
- iv. **Consideration of Approving the Salvage Report**

**4. Consent Calendar- Human Resources**

- i. **Consideration of Approving Personnel Report #23/24-11**

**O. STAFF REPORTS**

**1. Staff Reports-Administrative Services**

- i. **Mid-year Mellady Marketing Campaign Update**

Jill Mellady of Mellady Marketing provided a mid-year update on the District's 2023-2024 marketing campaign. To date, advertising efforts include direct monthly mailers, digital boost ads, monthly magazine advertorials, and television ads.

- ii. **Consideration of Accepting Awarded Grant from the Office of Public School Construction (OPSC) for Safety & Security Upgrades**

The District has been awarded a grant by OPSC for \$3,953,000.00 to be used towards safety and security upgrades throughout the District. Staff met with OPSC staff on December 11, 2023, to discuss the scope of work and terms of the Grant Agreement.

In response to questions, Mr. Avanesyans shared that the District has until 2027 to spend the grant funds. Costs for projects with ongoing maintenance may be paid with alternative funding once the grant funds are expended.

The Board directed staff to engage stakeholder involvement to determine a strategy on how funds can be spent to benefit all sites.

Item accepted.

Motion: Robert / Seconded: Talley

Vote: 4 – 0

Roll call vote:

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

- iii. **Consideration of Approving the Williams Quarterly Summary Report**

Item approved.

Motion: Robert / Seconded: Smith

Vote: 4 – 0

**2. Staff Reports- Business Services**

- i. **Conduct Public Hearing Regarding Five-Year Developer Fees**

The Board conducted a Public Hearing regarding five-year developer fees.

Public hearing opened at 7:46 PM by Board President Solomon.

Assistant Superintendent of Business Services Arik Avanesyans shared that developer fees are fees collected by school districts on residential, commercial and industrial development within their school district boundaries. Rates vary between residential and industrial/commercial rates.

The Board did not receive any public comments.

Public hearing closed at 7:50 PM by Board President Solomon.

ii. **Consideration of Approving Resolution #23/24-10 Annual and Five-Year Reportable Developer Fees Report for Fiscal Year 2022-2023**

Item approved.

Motion: Talley / Seconded: Robert

Vote: 4 – 0

iii. **Consideration of Approving Professional Services Proposal from Budlong for CCTV & Access Control Systems Design**

Budlong is a multidisciplinary engineering design team that will provide engineering designs for both closed-circuit television (CCTV) and access control to all sites. The designs will be used for the procurement and installation of CCTV and access control at all sites.

In response to questions, Assistant Superintendent of Business Services Arik Avanesyans shared that a timeframe for completion will depend on whether the project will be bid out, and whether District staff will be involved in the installation phase.

Item approved.

Motion: Talley / Seconded: Smith

Vote: 4 – 0

3. **Staff Reports- Human Resources**

i. **Consideration of Approving Agreement with Scoot Education, Inc. for Teacher Substitute Services**

During very high volume substitute days when providing professional development, the District will partner with Scoot Education to fill any teacher vacancies. Scoot Substitutes will only be used after staff have exhausted the District's substitute pool.

Item approved.

Motion: Smith / Seconded: Robert

Vote: 4 – 0

ii. **Consideration of Approving Human Resources Board Policies - First Reading**

Board Policy 4151 approved and waived additional readings.

Motion: Robert / Seconded: Talley

Vote: 4 - 0

Board Policy 4251 approved and waived additional readings.

Motion: Smith / Seconded: Talley

Vote: 4 - 0

Board Policy 4351 approved and waived additional readings.

Motion: Robert / Seconded: Smith

Vote: 4 - 0

Administrative Regulation 4217.3 will be tabled for the January 23, 2024 Board meeting.

**P. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- Discussion on the requested Henry Mayo 200th birthday recognition
- Discussion on safety upgrades
- Discussion on surveying the community for a possible bond

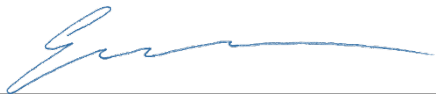
**Q. ADJOURN TO SECOND CLOSED SESSION**

Second Closed Session was not held.

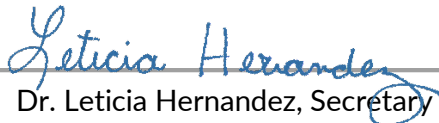
**R. ADJOURNMENT**

Board President Solomon adjourned the meeting at 8:14 PM.

The next Regular Board Meeting is scheduled for January 23, 2024. Closed Session begins at 6:00 PM. Open Session begins at 7:00 PM.



Ernesto Smith, Governing Board Clerk



Dr. Leticia Hernandez, Secretary